



AGENDA
RIDGWAY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
Thursday, March 14, 2024 at 1:00 p.m.
Ridgway Public Library
300 Charles Street

Roll Call: Trustees: Julie Duff, Alison Etheridge, Dee Moore, Heather Patterson, Sally Trapp, Jenny Williams, Library Director: Amy Baer. Zoom option Julie Herrmann

Approval of Prior Minutes: Dee Moore moved to approve the minutes from February 2, 2024 meeting and Alison Etheridge seconded, the motion passed unanimously.

Next Meeting: Thursday May 9, 2024 at 1:00 p.m.

Public Comments: None

Friends of the Library Update: None

Highlighted Topic: [Three Season Garden Class hosted by Chris Lance on Saturday March 16th from 10:00-11:30, room for 30, 15 signed up, info on website](#)

Action and Discussion Items:

1. RPL Educational Assistance Program - policy reviewed, several changes made: eligibility added employees working 20+ hours; in bullet point 2 removed /or in front of the Board of Trustees; in bullet point 4 changed may to will. Jenny Williams moved to approve with changes and Sally Trapp seconded, the motion passed unanimously. FREEDOM TO READ, FREEDOM TO VIEW policies - no changes. Heather Patterson moved to approve and Julie Huff seconded, motion passed unanimously. Meeting Room policy, Basic Library Policies both generated a lot of discussion. Meeting Room policy added alcohol not permitted on premises with exception of artist shows. Sally Trapp will check Dept. of Tobacco and Liquor guidelines to see if we need to do anything differently for artist shows. Meeting Room Reservation form we added driver's license information to be included along with library card. Will also add Use of Public Meeting Room fees from Library Policies. Room rental fees were clarified and hours changed for cancellation. Also Denial of Meeting Room Privileges updated. The Meeting Room Reservation and Library Policies were approved with above changes. Motion to approve made by Allison Etheridge and seconded by Jenny Williams. Motion passed unanimously. Amy will update policies and distribute. Recommended that all policies have dates when approved at bottom of policy.
2. Presentation of final survey format & implementation – Jenny Williams and Allison Etheridge have been working on the survey. Agreed for April distribution at circulation desk, on Facebook, Library Website and Friends of the Library. Return surveys by the end of April. Allison Etheridge will draft a letter for the newspaper and have it ready for Trustees to review at the March 21st meeting.
3. Sharon's retreat topics - Sally Trapp reminded us of the training scheduled for Thursday, March 21st, 1:00 at the Library.

Treasurers Report - Julie Duff gave report including receipt of \$116,000 from County for library portion of property taxes and owner taxes received by the county.

Director's Report - Amy Baer

- Maintenance Update- communicating with Skyline Roofing to sign an agreement for roof work this fall. Working with Kevin Rogers to update the internet firewall.
- Statistics & PLAR Report - completed report and will include in the next director's letter as well as post on the website.
- Children's librarian update - 5 interviews scheduled for new children's librarian, Janice and Betsy also helping with interviews.
- Adult Bingo Update - 69 people have signed up to participate. People are having fun with their BINGO cards. It will run until the end of March.
- Update of Director meeting in GJ on May 16 and 17 - Amy will go up on night of 15th and attend most of the meetings on 16, needs to be back in Ridgway for daughter's 8th grade graduation that evening. She may drive up on Friday for the second day.
- Community Outreach - Talked with Ashley Perkins with Ridgway Chamber. It is now easier to access adding calendar events to their website. Went to the Communities that Care meeting March 6. Emailed Sveri who is the Peace Jam leader to let her know she is always welcome to come take children's books from our book donations to share with the various groups she supports and visits. Attended Mental Health Fair in Ouray on March 9.

Future Agenda Items - none discussed**Adjournment - Julie Duff moved to adjourn the meeting at 3:05 and motion passed unanimously.**

The Board reserves the right to add or delete items of business and to change the order of business as needed. The Board welcomes public participation in the meetings. If specific accommodations are needed, please contact the Director, Amy Baer, (970)626-5252 or email abaer@ridgwaycolibrary.org at least 24 hours in advance of the meeting.